

BOARD OF COUNTY COMMISSIONER'S

MINUTES

MONDAY, DECEMBER 11, 2017

C.C.S.O. Chief of Operations Jose Chavez led in Prayer and Pledge of Allegiance.

Chairman Darry Stacy called to order the regularly scheduled meeting of the Board of Cleveland County Commissioners at 1:00 P.M. this 11th day of December 2017 in meeting Room 200 of the Cleveland County Office Building. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Darry Stacy, Chairman
Rod Cleveland, Vice-Chairman
Harold Haralson, Member
Tammy Belinson, Secretary

Others present were: Assistant District Attorney Jim Robertson, Assistant District Attorney Heather Darby, Linda Atkins, Susan Burr, John Roberts, Steve Price, Robert Lafferrandre, Brook Henderson, Alison Vinson, Earl Cox, Bryan Jenkins, Brenda Hill, Sheriff Todd Gibson, Undersheriff Blake Green, Tony Terrell, Laurie Beth Marshall, Melinda Duke, Susan Reese, Laura Smith, Chief of Operations Jose Chavez, Chief of Detention Jacob Wheeler and Denise Ellison.

After the reading of the minutes of the regular meeting of December 4, 2017 and there being no additions or corrections, Harold Haralson moved that the minutes be **approved**. Rod Cleveland seconded the motion.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

A. Bid Openings:

1. Upon the recommendation of Assistant Purchasing Agent Susan Reese, Darry Stacy moved, seconded by Harold Haralson, to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date for **Bid #DA-1824** – The purchase and installation of one (1) Vigilant, or a suitable equivalent, Mobile License Plate Reader System, consisting of three (3) cameras, associated hardware, software and licenses for the Cleveland County District Attorney's Office.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

The bids each accompanied by properly executed non-collusion form are as follows:

CLEVELAND COUNTY BID SUMMARY				
List of Individual Bidders				
		Turn-Key Mobile		
BID: #DA-1824				
DEPT: District Attorney's Office				Awarded To:
DATE OPENED: 12-11-17		1		Tabled 12/11/17
List of Individual Items				
The Purchase and Installation of				
one (1) Vigilant, or a suitable equal,				
Mobile License Plate Reader System,				
consisting of three (3) cameras,				
associated hardware, software and				
licenses for the Cleveland County				
District Attorney's Office.				
Approximate Starting Date:				
Approximate Completion Date:				
Brand Name:				
Model Number (if applicable):				
Total Bid Price:				
Warranty:				
Exceptions:				
CONTACT INFORMATION:				
Contact Person:		Mike Southard		
Title:		Owner		
Address:		210 Prodo Drive Jefferson City, MO 65109		
Telephone:		573-893-9888		
Fax:		314-574-9794		
NON-COLLUSION AFFIDAVIT:				
		YES		
PA-102(1982)				

2. Upon the recommendation of Assistant Purchasing Agent Susan Reese, Darry Stacy moved, seconded by Harold Haralson, to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date for **Bid #COM-1825** – The Purchase and Delivery of one (1) 2008 or newer Telescopic Boom Lift with less than 5,000 hours for the Cleveland County Commissioners.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes. Motion carried.

The bids each accompanied by properly executed non-collusion form are as follows:

CLEVELAND COUNTY BID SUMMARY				
List of Individual Bidders				
		Blueline Rental		
BID:	#COM-1825			
DEPT:	Commissioners			Awarded To:
DATE OPENED:	12-11-17	1		Tabled on 12/11/17
List of Individual Items				
The purchase and delivery of				
one (1) 2008 or newer Telescopic				
Boom Lift with less than 4,500				
hours for the Cleveland County				
Commissioners.				
MAKE:				
MODEL:				
WARRANTY:				
HOURS:				
CAN BE DELIVERED & INSTALLED BY:				
BID PRICE:				
Exceptions:				
Contact Information:				
Name:		Joanan Muller		
Title:		Government Sales		
Address:		1220 SE 82nd SR Oklahoma City, OK 73149		
Telephone:		832-791-8145		
Fax:		281-292-8060		
NON-COLLISION AFFIDAVIT:				
YES				

- Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Rod Cleveland, to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date for **Bid #HD-1827 – One-Year (1) Non-Encumbered Contract for Lawn Care Services for the Cleveland County Health Department located at 250 12th Avenue, N.E., Norman Oklahoma.** The bid term will be from January 1, 2018 through December 31, 2018 with the option to renew up to two (2) additional years. The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes. Motion carried.

The bids each accompanied by properly executed non-collusion form are as follows:

CLEVELAND COUNTY BID SUMMARY				
List of Individual Bidders				
	Marcum's Nursery	Matt Odom - K.O. Lawn Landscaping & Fence	SADAK	
BID: #HD-1827				
DEPT: Health Dept.				
DATE OPENED: 12-11-17	1	2	3	
List of Individual Items				Awarded To:
Non-Encumbered				Tabled on 12-11-17
Contract for Lawn Care Services for Cleveland County Health Department located 250 12th Avenue, N.E., Norman, Oklahoma.				
Bid term will be from January 1, 2018 through December 31, 2018, with the option to renew up to two additional years.				
On-site inspection: Yes/No	Yes	Yes	Yes	
Bid Price per Man Hour:	\$17,680.00	\$25/man/hour	\$15.00	
	(Total amount for whole year)			
Bid Price for all Lawn Treatments:	\$4,200.00	\$1,850.00	\$1,575.00	
Exceptions:	_____	_____	_____	
Contact Person:	Mike Bawden	Matt Odom	Christopher Price	
Address:	169 N. Main Goldsby, OK 73093	321 Redstone Ct Noble, OK 73068	801 N. Harrison Blanchard, OK 73010	
Telephone Number:	623-1325 / 288-2368	405-831-6272	405-826-4144	
Fax Number:	405-288-6282			
Email:				
NON-COLLUSION PA-102(1982)	YES	YES	YES	

B. Old Business:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Harold Haralson, to **reject** all bids for **Bid #SHE-1823** – The sale of Cleveland County Sheriff’s Department vehicles by sealed bid. The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes. Motion carried.

C. Items of Business:

Chairman Darry Stacy said that the following Items No. 1 through No. 8 are **Consent Items** and are routine in nature; therefore, Harold Haralson moved, seconded by Rod Cleveland, to **approve** the Consent Items:

1. **Agreement Amendment #3** between Cleveland County and IBTS regarding Administrative and Construction Management services performed by IBTS on the CDBG-DR Projects for Scope of Work changes for consolidation of projects 9 & 9a which results in a budget reduction and to extend the contract date set to expire December 31, 2017 to August 31, 2018.
2. **Memorandum of Understanding** between Cleveland County Clerk and Corporation Service Company (“CSC”) that CSC be permitted to electronically file documents with the County Clerk’s office.
3. **Acceptance of Notice** to the Board of County Commissioners by Tammy Belinson, County Clerk, the operator’s application for Shirley Sand, Renewal application #LE-1484. The report is available for public viewing in the County Clerk’s Office as well as on the County Clerk’s website under the Public Notice Tab.
4. **Resolution** for disposing of the following equipment from Cleveland County District #1.
D304-18 John Deere Tractor SN/L06330H613704
D305-62 Cat 140 M2 Motor Grader SN/M9D01338
These items were sold.
5. **Resolution** for disposing of the following equipment from the Cleveland County Sheriff’s Department:
B201.0031 IBM Typewriter SN/0522545
B201.0035 IBM Typewriter SN/11BAFN1
These items are to be junked.
6. **Approval of the following Blanket Purchase Orders submitted for the following Departments:**

District #1

18-2705-T2A	Waste Management Recycle America	\$	600.00
18-2707-T2A	Fox Building Supply	\$	1,500.00

District #2

18-2660-T2A	OSU-CTP	\$	500.00
18-2712-T2A	Ace Hardware	\$	750.00
18-2713-T2A	Custom Product Corporation	\$	750.00
18-2714-T2A	Warren Cat	\$	2,500.00

Assessor:

18-2689-HR1C	Michael L. Jones	\$	3,000.00
18-2690-HR1C	Victor W. Butler	\$	3,000.00
18-2691-HR1C	Lisa D. Windle	\$	500.00
18-2692-HR1C	Joy C. Cero	\$	3,000.00
18-2693-HR1C	Daniel D. Jenkins	\$	3,000.00
18-2694-HR1C	Charles C. Leonard	\$	2,500.00
18-2695-HR1C	Shena R. Jones	\$	3,000.00
18-2696-HR1C	Michael A. Weddle	\$	3,000.00
18-2697-HR1C	Russell A. Chronister	\$	3,000.00
18-2698-H1C	Marianne Kennedy	\$	500.00
18-2699-H1C	Donna R. Morgan	\$	500.00
18-2700-H1C	Karen Smith	\$	500.00
18-2701-H1C	Colleen R. Morton	\$	500.00
18-2702-H1C	Douglas P. Warr	\$	500.00
18-2703-H1C	Billijo F. Ragland	\$	500.00

Fairgrounds:

18-2665-FG2	Oklahoma Gas & Electric Serv.	\$	5,000.00
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Sheriff Dept:

18-2644-SHE2	Pitney Bowes	\$	500.00
18-2645-CFBC2	Summit Food Service	\$	35,000.00
18-2716-SHE2	TransUnion Risk & Alternative Data	\$	600.00
18-2719-SHE2	Del Nero Communications Mgmt.	\$	1,185.00

7. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

FY 17/18

General:

18-0483-SC1	18-1949-SHE2
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Highway:

18-0059-T2A	18-0230-T2A	18-0859-T2A	18-1467-T2A
18-1790-T2A	18-1923-T2A	18-2042-T2A	18-2406-T2A

Health:

18-0150-MD2	18-0177-MD2
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8. Review, Audit, and approve Purchase Orders for Payment of Personal Services, Travel, maintenance & Operations, and Capital Outlay from:

FY 17/18

a. General Fund	\$ 873,788.91
b. Highway Fund	\$ 148,525.83
c. Health Fund	\$ 10,874.30
d. Sheriff Commissary Fund	\$ 4,506.44
e. Sheriff Courthouse Security Fund	\$ 13.50
f. CDB Grant Disaster Recovery Fund	\$ 107,920.04
g. Treasurer Sales Tax Fund	\$ 765,958.93
h. Early Settlement Central Cleveland County Fund	\$ 4,124.20
i. County Clerk Lien Fee Fund	\$ 329.00
j. County Clerk Preservation Fund	\$ 39,093.00
k. Fairgrounds Fund	\$ 1,102.37

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

END OF CONSENT DOCKET

D. During **New Business**, Assistant District Attorney Jim Robertson asked the Board to entertain a motion to go into Executive Session to discuss recent developments on a pending litigation, Board of Cleveland County Commissioners vs. Lattice Inmate Phones.

Chairman Stacy said the **Board** will come back to **new business** later in the meeting.

E. During **Commissioner’s** discussion Baker Mayfield was congratulated for winning the Heisman Trophy after his excellent 2017 campaign.

F. There were no **comments** made by the **Public**.

At this point in the meeting, the Board returned to New Business:

Under the authority of 25 O.S. § 311.A.10, an **executive session** was held under new business as the matter to be discussed was not foreseen prior to the time of the posting of the agenda and **required immediate attention**.

At 1:15 P.M., Harold Haralson moved, seconded by Rod Cleveland, to **go into Executive Session** under the authority of 25 O.S. 307. B.4, “Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest”: Discussion with District Attorney’s Counsel; Attorney Robert Lafferrandre and Attorney Brook Henderson regarding pending litigation, Board of Cleveland County Commissioners vs. Lattice Inmate Phones.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried

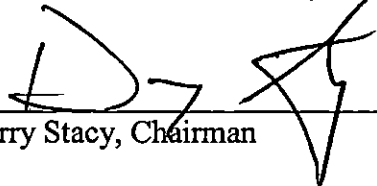
At 1:40 P.M., Rod Cleveland moved to reconvene from executive session and go back into open session. The motion was seconded by Harold Haralson. The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes. Motion carried.

During such time no votes or actions were taken during executive session.

- G. There being no further business to come before the Board, Harold Haralson moved, seconded by Rod Cleveland, that the meeting be adjourned at 1:41 P.M. The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes. Motion carried.

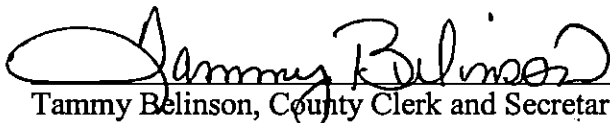
(Clerk’s Note: Agenda was posted on December 8, 2017 @ 10:22 A.M.)

**BOARD OF COUNTY COMMISSIONERS
CLEVELAND COUNTY, OKLAHOMA**



Darry Stacy, Chairman

ATTEST:



Tammy Belinson, County Clerk and Secretary to the Board

Minutes Prepared by: 

Deputy County Clerk

